



## PUBLIC NOTICE GTM 040/2015/16

IN TERMS OF GREATER TUBATSE MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES TO SUPPLY STATIONERY

Item	Description	Quantity
1.	Memo Cubes Assorted	30
2.	Counter Books 192 Pages	30
3.	Sello Tape Clear 48 mm x 100m	50
4.	Glue Stick 200g	30
5.	Giant Puncher	10
6.	Medium Puncher	10
7.	Giant Stapler	10
8.	Rexel Medium Stapler	20
9.	Permanent Markers Black	60
10.	Permanent Markers Red	60
11.	Storage Boxes and Lids	100
12.	A 4 Archive Box 310 Ref 520144	100
13.	05A Black (HPCE505A)	20
14.	Xerox Black (113R00667)	20

Completed quotations must be placed in a sealed envelope and marked (Request for quotations-for supply of stationery for municipality. Quotation be deposited in a tender box at first floor next to reception offices of Greater Tubatse Municipality's Civic Centre. A compulsory briefing session will take place on the 17 September 2015 at 10H00. Closing on or before 22 September 2015, at 12H00. For further information contact Ms. Letsoalo M of SCM at 013 231 1231 and Malepe A L at 013 231 1230

**.Please note:**

- *An Original Valid Tax Clearance Certificate is mandatory*
- *Company registration papers are compulsory*
- *Original or Originally certified copies of B-BBEE Certificate*
- *Completion of original MBD4, MBD8 and MBD9 forms*
- *Tax invoice/Statement or lease agreement, and original signed letter by land lord, if bidders are from non-ratable areas, an Affidavit for both company and directors obtained from SAPS should be attached stating such arrangement.*
- *Original certified ID copies of members /directors*
- *Prices quoted must be firm and inclusive of vat and other contingencies if registered as a vat vendor.*
- *No late telegraphic facsimile-mail and telex bids will be accepted.*

**J.N.T MOHLALA**  
**MUNICIPAL MANAGER**

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Date

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